



DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on TUESDAY 13 FEBRUARY 2024 at 7:30PM.

Present: Cllr(s): Neil Burden; Peter J Cairns; Julie Dinnis; Val Hill (Chairperson); Godfrey Holter; Tim Minson; Ian Nash; Steve Simmons; Irene Wood

In attendance: Adrian Parsons (CC); Sam Inman (Clerk); 0 member(s) of the public

Item No		Action by
24.015	Apologies for absence: Cllr(s): Absent: Cllr(s): Tom Unwin	-
24.016	Declarations of Interest: None made	-
24.017	Representations from the Public: N/A	-
24.018	Cornwall Councillor's Report – to receive a report from Cllr Parsons. Cllr Parsons gave a report to Members which included an update on Cornwall Council's Cabinet budget approval for 2024/25 and information regarding their performance report, which showed a reduced forecast overspend for the current financial year.	-
24.019	Confirmation of the Minutes. Cllr Simmons asked for the minutes to be amended to note that notices regarding the defibrillator training would only be hand delivered in Larrick and Trebulet. It was proposed by Cllr Nash, seconded by Cllr Cairns and RESOLVED that the minutes of the meeting held on 09 January 2024 should be approved and signed by the Chair.	-
24.020	Matters Arising from the Previous Meeting: a) Delivery of Armour Stones (War Memorial & Rezare Green) – any update. The Clerk informed Members that the Quarry Manager was due to contact Cllr Cairns this week with the intention of the stones being moved w/c 19 February. b) Old Treburley Noticeboard – any update. The noticeboard had been installed. The clerk explained that although it would remain closed without the key in place Cllr Holter had raised concerns that the wind could lift the front section if it was not kept locked. It was agreed to keep it locked but put a key on a chain and secure it to the back of the noticeboard. Cllr Holter volunteered to organise. c) War Memorial Maintenance – any update. Cllr Hill and her husband had successfully removed the water mark from the front section of the War Memorial. Councillors thanked them for their efforts. It was noted that further consideration may need to be given to adapting the granite ledge in order to prevent future issues. Cllr Hill stated that she would touch up the lettering at a later date. d) Defibrillator at Larrick – training session update. It was confirmed that the training session had taken place, with 35 members of the public in attendance.	PJC/ SS/ TM GH VH

	<p>e) D DAY 80 (06.06.24) – to agree any action/ associated costs. Trekenner School had responded about their current plans. They intended to cover the event in class and were considering having a fish and chip lunch on the field on the day. An invitation may be extended to some of the older members of the parish. After discussion, the clerk was asked to contact Trekenner School to see if help subsidising the event might be of interest and to also offer the help of some of the Councillors on the day.</p> <p>f) Defibrillator Grants for Trebulet & Lezant– to agree any action. Trebulet: the clerk had sent out a letter to Trebulet Methodist Church outlining the project and responsibilities. The Church responded agreeing that a defibrillator could be placed on an external wall of Trebulet Methodist Church Hall. Lezant: the Chair explained that Lezant PCC was willing in principle for a defibrillator to be sited on their premises. They were currently waiting on final official confirmation. Councillors were reminded of the likely initial outlay and on-going costs. It was noted that Cllr Hill was meeting with an electrician to look at installation costs. It was proposed by Cllr Dinnis, seconded by Cllr Burden and RESOLVED that defibrillators be purchased and installed at Lezant and Trebulet. The Chair informed Councillors that a resident had volunteered to be guardian at Trebulet.</p>	<p>Clerk</p> <p>VH Clerk</p>
24.021	<p>Defibrillator Funding – Little Comfort. Cllr Hill explained that residents had raised funds for a new defibrillator at Little Comfort and were asking whether installation and on-going costs could be covered as per other defibrillators in the parish. It was proposed by Cllr Cairns, seconded by Cllr Dinnis and RESOLVED that the installation and ongoing costs would be covered by Lezant Parish Council.</p>	<p>VH/ clerk</p>
24.022	<p>Civility & Respect Project. The clerk was asked to look into whether training was available.</p>	<p>Clerk</p>
24.023	<p>Annual Parish Meeting – to make arrangements for 2024. It was agreed due to the low turnout over the previous years that the Annual Parish Meeting would be held immediately prior to the May Parish Council meeting. No speaker would be arranged due to timings.</p>	<p>-</p>
24.024	<p>Playground Equipment & Maintenance – to agree any action/ associated costs:</p> <p>a) Monthly Safety Inspection Reports. It was confirmed that the monthly inspections had taken place at Trebulet and Jubilee Field play areas. Cllr Nash reported that a section of the plastic litter bin was broken - it was serviceable but needed to be monitored.</p> <p>b) It was the contractor's opinion that the wooden bench at Trebulet play area could be repaired. It would also need the hedge behind it cut back. Costs would be in the region of £100. It was proposed by Cllr Cairns, seconded by Cllr Simmons and RESOLVED that the bench be repaired and the hedge be cut.</p>	<p>Clerk</p>

	<p>c) It was noted that Trekenner School was willing for a 'no dogs' sign to go on the small entrance gate. Cllr Nash had agreed to install it.</p>																													
24.025	<p>Finance:</p> <p>a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Burden, seconded by Cllr Simmons and RESOLVED that the financial statements were approved.</p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Burden, seconded by Cllr Simmons and RESOLVED that the accounts were approved for payment.</p> <table border="1"> <tr> <td>13.02.24</td> <td>T Minson Expenses (salt bags)</td> <td>online</td> <td>£42.00</td> </tr> <tr> <td>13.02.24</td> <td>Room Hire (Trebulllett)</td> <td>online</td> <td>£22.50</td> </tr> <tr> <td>13.02.24</td> <td>Clerks Expenses (Jan 24)</td> <td>online</td> <td>£37.36</td> </tr> <tr> <td>13.02.24</td> <td>Tavy Signs</td> <td>online</td> <td>£684.00</td> </tr> <tr> <td>13.02.24</td> <td>Biffa (Trekenner dog bin emptying 22-23 AND 23-24)</td> <td>online</td> <td>£497.64</td> </tr> <tr> <td>13.02.24</td> <td>M Nolan Taxi Sheets (Jan 24)</td> <td>online</td> <td>£30.00</td> </tr> <tr> <td>13.02.24</td> <td>Taxi Grant Transfer</td> <td>online</td> <td>£635.00</td> </tr> </table> <p>c) To Confirm LMP Grant Award for 2024. Notification had been sent that the payment for 2024 would be £680.62 for the cutting of Public Rights of Way. It was proposed by Cllr Nash, seconded by Cllr Cairns and RESOLVED that the clerk write back and accept the offer.</p> <p>d) Footpath and Grass Cutting Contracts - to agree for 2024:</p> <p>1) Grass cutting 2024. One tender had been received. It was proposed by Cllr Nash, seconded by Cllr Cairns and RESOLVED that J A M Sanders The Grass Cutter's quote be accepted (£1,620).</p> <p>2) Cutting of the footpaths 2024. Two tenders had been received. It was proposed by Cllr Burden, seconded by Cllr Wood and RESOLVED that RP Knight Building and Gardening Services quote be accepted (£640).</p> <p>e) To Confirm Taxi Grant Award for 2024-25. Notification had been received that the grant from Cornwall Council would be £125 per quarter (previously £635). The decrease was as a result of this being the first year of the grant being based on actual usage since Covid and in addition a drop in take-up.</p> <p>f) Bottonnett Wind Turbine Payment. Councillors were informed that the annual payment had not been received. The clerk contacted Belltown Power who explained that they were no longer the Asset Manager. The clerk had contacted the new company and was waiting for a response.</p>	13.02.24	T Minson Expenses (salt bags)	online	£42.00	13.02.24	Room Hire (Trebulllett)	online	£22.50	13.02.24	Clerks Expenses (Jan 24)	online	£37.36	13.02.24	Tavy Signs	online	£684.00	13.02.24	Biffa (Trekenner dog bin emptying 22-23 AND 23-24)	online	£497.64	13.02.24	M Nolan Taxi Sheets (Jan 24)	online	£30.00	13.02.24	Taxi Grant Transfer	online	£635.00	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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24.026	<p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority on</p>																													

	<p>the following planning application(s):</p> <ul style="list-style-type: none"> i) None received. b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting.</i> <ul style="list-style-type: none"> i) None received. c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i> <ul style="list-style-type: none"> i) PA23/08235 APPROVED. Proposal Conversion of ex-milking parlour to create a unit of accommodation for use by family members and guests and/or long-term residential occupation. Former Milking Parlour at Trekenner Farm, Lezant. 	-
23.027	<p>Highways – <i>to agree actions and expenditure on any issues arising on the roads.</i></p> <ul style="list-style-type: none"> a) To note response from Cornwall Council regarding pedestrian refuge crossing amendments. The following amendments had been circulated prior to the meeting: the addition of red surfacing within the hatching on the approaches to further highlight the presence of the island; replacement of two existing faded warning signs ('bend' and 'crossroads': A388 - Google Maps) on the southern approach, with a new consolidated warning sign showing 'crossroads on bend' (possible similar consolidation on the northern approach). b) Salt bags. Bags had been deposited at various sites in the parish. Councillors agreed that if bad weather was likely more bags could be distributed as needed. c) A blocked drain was to be reported on a junction at Rezare. Cllr Parsons volunteered to contact CORMAC to raise it. d) Salt box close to Lowley Brook looked to be no longer used and covered in ivy. It was suggested it could be put at another location. Cllr Hill to check if it's empty. 	VH
24.028	<p>Footpaths - <i>to agree actions and expenditure on any issues arising on the footpaths.</i></p> <ul style="list-style-type: none"> a) It was noted that CORMAC would not complete work on some of the signs in the parish that had recently been reported. They were not considered a priority; however, they would be added to a list for future work. 	-
24.029	<p>Correspondence</p> <ul style="list-style-type: none"> a) CCF Application by Stoke Climsland Old School for Full CAP. Cllr Nash, in his capacity as representative, had responded that Members supported the application. b) Local Council Planning Training: 28 February 2024. A link had been circulated for those wishing to attend. 	-

24.030	<p>Parish Business:</p> <p>a) Inny River Pollution – <i>to provide an update & agree next steps.</i> Scott Mann MP had a site meeting with the Westcountry Rivers Trust to look at the issues. Scott Mann was in the process of arranging a meeting with South West Water to discuss further.</p> <p>b) Sportsmans Close Footpath – <i>any update.</i> It was noted that the new Manager at Willow Tree Housing would contact the clerk to discuss matters further.</p> <p>c) Jubilee Field Trustees Meeting 2024. The annual meeting had taken place. Councillors were informed that overall Trustees were happy with the condition of the field however they made the following comments: concern over the state of the sand pit and a preference that it be filled in and seeded; the condition of the willow tunnel area; questions over plans for the sensory garden that Lezant Parish Council had provided funds for. The clerk was asked to contact Trekenner School and raise the issues. In addition, the clerk was asked to obtain a quote for filling in the sand pit and re-seeding.</p>	Clerk Clerk
24.031	<p>Any other business brought by members for the next Parish Council Meeting.</p> <p>a) A number of potholes were raised: at Treburley and issues with the road surface close to Dunbia; the road from Treburley to Rezare; the road from Trebulet to Larrick; a cover showing at Monks Hill; pothole close to the Lezant War Memorial.</p> <p>b) The hedge at Sportsmans Close had not been trimmed all the way back (roadside heading to Trekenner). The clerk to mention it to Willow Tree Housing when she speaks with them next.</p> <p>c) Overgrown trees blocking speed signs.</p> <p>d) Roadside hedge at Trebulet remains overgrown.</p> <p>e) Abandoned car.</p> <p>f) War memorial flowers. It was proposed by Cllr Cairns, seconded by Cllr Holter and RESOLVED that the annual donation towards compost/ flowers be increased to £60.</p>	Clerk Clerk Clerk Clerk

Next Parish Council Meeting 12 March 2024. Trebulet Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 21.07pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website: <https://www.lezantparish.org.uk/>